



*Fostering an organizational culture of ongoing recognition and respect as an equal partner within the MRU community.*

## **Mount Royal Staff Association Alcohol Hosting Policy**

The Mount Royal Staff Association (MRSA) appreciates the services of the committees and board members of the Association, and will host an annual event in recognition of their contributions. The event includes a meal where alcohol is served, and which is paid for by the MRSA.

Alcohol shall be hosted with the following considerations and restrictions:

1. The service of alcoholic beverages shall be limited to the duration of the event. Such provision shall be made on a case-by-case basis, at the discretion of the MRSA Executive.
2. Provisions for the hosting of alcoholic beverages shall only be made in the service of MRSA business, or in recognition of the service provided to the MRSA.
3. The MRSA will provide two (2) drink tickets per person.
4. Beverages purchased with drink tickets shall be limited to regular menu items, and premium products will not be hosted.

Procedures:

1. The administration and provision of drink tickets will be handled by the MRSA Treasurer/Secretary or a Vice-President.
2. The designated member will inform the venue that only two (2) drink tickets have been provided per person, and what will be eligible for purchase with drink tickets.
3. The venue will provide a final cost and receipt to the designated member for drink tickets, which will be paid on the MRSA credit card.